

First Presbyterian Church

Corvallis, Oregon

Job Description

Title: Program Director- Children, Youth, and Intergenerational Ministries Director
0.35 FTE* 14 hours/week

Purpose:

To develop and direct the program ministry of the congregation's children and youth and to participate in the full ministry of the congregation.

Responsibilities:

1. Together with the Children, Youth, and Family Committee - Develop/Select programming and content for the educational ministry for infants through senior high school students.
2. Encourage and recruit educational volunteers to participate in programs and lead classes.
3. Train volunteers in the Church's Safe Church policy and ensure that it is being followed.
4. Serve as resource person to the Christian Education Ministry team and assist the team in implementing committee goals.
5. Collaborate with the program staff to ensure achievement of church program objectives; attend staff meetings.
6. Coordinate classroom usage with church office and week-day ministries.
7. Support/Assist planning and implementing intergenerational programs/events.

Relationships:

1. Work cooperatively with Pastors and staff to provide Confirmation program for youth.
2. Serve as staff liaison and resource person for Christian Education Ministry Team.
3. The Session is ultimately responsible for the educational ministry of the Church. The Christian Education Director assists in implementing the educational ministry.

Qualifications:

- Minimum of 2 years in related field.
- Faith and belief in concert with principles, teachings, and tenets of Reformed Theology.
- Create open and welcoming community for *all* children and families; especially those with LGBTQ+ members, traditionally unserved populations, and those with learning/developmental disabilities.
- Ability to recruit, motivate, support, and guide volunteers and assigned staff.
- Demonstrated skill in curriculum implementation, teaching methodologies, classroom instruction, human development, and learning modalities.

Job Description – Christian Education Director

- Strong interpersonal and communications skills.
- Bachelor's or higher degree in related field, or equivalent.

Accountability:

The Christian Education Director is accountable to the Session through the Head of Staff and Lead Pastor.

Evaluation:

A performance review will be conducted on an annual basis by the Head of Staff, representing the Personnel committee, and by a representative of the Christian Education Committee.

Compensation and Benefits:

The Session Personnel Committee will annually review the position's compensation and benefits.

*This position is 14 hours a week including Sundays.

This position could be paired with the half-time Corvallis Youth Collective Director position which is .5 FTE.