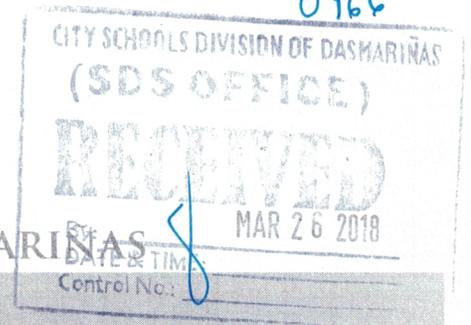




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV – A CALABARZON

CITY SCHOOLS DIVISION OF DASMARIÑAS

Schools Governance and Operations Division



March 23, 2017

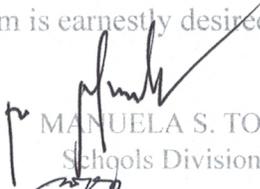
Division Memorandum

No. 35 s. 2018

ADMINISTRATION OF THE 2018 ENGLISH PROFICIENCY TEST (EPT) FOR TEACHER APPLICANTS

To: OIC, Assistant Schools Division Superintendent
Chief, Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Teacher Applicants
All Others Concerned

1. The Bureau of Education Assessment with the assistance of the Division Testing Committee shall administer the English Proficiency Test (EPT) among Teacher Applicants on April 8, 2018, Sunday at 7:30 in the morning onwards at Dasmariñas Elementary School Don P. Campos Avenue, Zone 3, Dasmariñas City.
2. The English Proficiency Test shall serve as a tool to measure the English Communication Skills of Teacher Applicants and is one of the criteria in the evaluation and computation of points required to qualify in the Registry of Qualified Teacher Applicants (RQA).
3. Test takers are advised to bring the following:
 - One valid I. D (and a photocopy)
 - Pencil (Mongol # 2)
 - Sharpener
 - Ballpen (Black)
4. The room assignment of test takers, list of room examiners and room supervisors shall be announced through a separate memorandum.
4. Furthermore, Non – Teaching Personnel involved in the administration of the English Proficiency Test shall be granted one (1) day Compensatory Time-off (CTO) for overtime service rendered as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s.2004 on Monetary Remuneration for Overtime Service Rendered.
5. Prompt dissemination of this Memorandum is earnestly desired.


MANUELA S. TOLENTINO, Ed. D.
Schools Division Superintendent

16/13/23/18

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