DEPARTMENT OF EDUCATION | REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF DASMARIÑAS
DASMARIÑAS COMMUNITY AFFAIRS COMPOUND, BRGY. BUROL II, CITY OF DASMARIÑAS 4115

April 20, 2018

DIVISION MEMORANDUM NO. 44 S.2018

2018 DIVISION CAPACITY BUILDING WORKSHOP ON QUALITATIVE & BASIC RESEARCH

0957

CITY SCHOOLS DIVISION OF DASMARIÑAS
(SDS OFFICE)
RECEIVED
By:
DATE & TIME: APR 23 2018
Control No.:

TO : Assistant Schools Division Superintendent
CID Chief and Staff
SGOD Chief and Staff
Education Program Supervisors
Public School District Supervisors
Public Elementary and Secondary School Heads

1. In an effort to strengthen the research practice in the City Schools Division of Dasmariñas, which is consistent to DO 16, s. 2017 to promote a culture of research in the education department and DO 43, s. 2015 to strengthen evidence-based policy development and decision making and answer the gaps and issues in the basic education, this Office through the Planning and Research Unit, will conduct a **Division Capacity Building Workshop on Basic Research on April 25-27, 2018** and **Division Capacity Building Workshop on Qualitative Research on May 8-10, 2018** at Dasmarinas Integrated High School Library.

2. This workshop aims to capacitate school research focal persons and teacher-researchers in conducting action research studies with qualitative and quantitative designs. Specifically, the training will:
   a. provide an avenue where teachers harness research potentials;
   b. raise understanding of the practice of research in addressing gaps, improving curriculum, cultivating good governance towards realization of a productive educational institution;
   c. deepen the appreciation on the significance of research as input to basic education school transformation; and
   d. apply appropriate knowledge in crafting qualitative and quantitative types of research designs.
3. Please see the attached enclosure for the complete list of participants. All participants are required to bring individual laptops, mobile wifi device, and extension wires.
4. There will be no registration fee to be collected.
5. Immediate dissemination of the Memorandum is desired.

MANUELA S. TOLENTINO, Ed.D.
Schools Division Superintendent

Enclosure No:1 to the Division Memorandum , s.2017

A. BASIC RESEARCH TRAINING

A.1 WORKING COMMITTEE

	Chairperson	**Member**
Program and Invitation	Edilyn De Lima (Humayao ES)	Rhodora Balungkas (Z. Gaña ES)
Certificate	Rosanna Remulla (Langkaan ES)	Elizabeth Rile (San Miguel ES)
Accommodation and Restoration	Jennifer Aranilla (DWNHS)	Noriella Bobis (Salawag NHS) (Sabang ES)
Registration	Solita Poblete (New Era ES)	Mylyn Baltong (Malinta ES Imelda Elquiero (Burol ES)
Documentation	Fronton Oronan (DJPR SHS)	Emily Tinambacan (R. Tirona ES)
Sound System/LCD	Reinan Seño (Salitran ES)	Roygvib Clemente (New Era NHS)

A.2 GROUPINGS ON MOCK RESEARCH PROPOSAL PRESENTATION

Group 1	**Group 2**	**Group 3**	**Group 4**	**Group 5**
Z. Gaña ES Langkaan ES Humayao ES	Sabang ES R. Tirona ES New Era ES	Malinta ES San Miguel ES DJPR SHS	New Era NHS Salitran ES Salawag HNS	Burol ES DWNHS
Facilitators Christine Prepuse Arleen Bactin	**Facilitators** Jomar Rapatan Dr. Jomel Bulanadi	**Facilitators** Adelma Topacio Danvie Ryan Phi	**Facilitators** Ernani Elep Dr. Eden Dayauon	**Facilitators** Marites Salasbar Zugar Dequillo

A.3 PROPOSED MATRIX

Time	**April 25, 2018 Day 1**	**April 26, 2018 Day 2**	**April 27, 2018 Day 3**
	Topic	**Topic**	**Topic**
8:00-9:00	Opening Program	Writing Research Introduction **Facilitator-Arleen Bactin**	How to Make a Research Abstract **Facilitator-Marites Salasbar**
9:00-10:00	**Data Mining** Melanie S. Pamienta Planning Officer III	Workshop 4 and Critiquing	Critiquing a Paper **Facilitator-Christine Anne Prepuse**
10:00-10:15	**Snack**	**Snack**	**Snack**
10:15-11:00	Identifying Researchable Topics **Facilitator-Jomar Rapatan**	Writing Research Design **Facilitator-MaryZugar Dequillo Facilitator-Jeffrey Lucero**	Mock Research Proposal Presentation
11:00-11:30	Workshop 1	Workshop 5	
11:30-12:00	Critiquing	Data Collection and Sampling **Facilitator-Danvie Ryan Phi**	

12:00-1:00	**Lunch Break**	**Lunch Break**	**Lunch Break**
1:00-2:00	Framing Literature Review **Facilitator-John G. Nepomuceno**	Statistics in Education **Facilitator-Jomar Rapatan**	Mock Research Proposal Presentation
2:00-3:00	Workshop 2	Discussion of Results, Conclusion and Recommendation **Facilitator- Dr. Jomel Bulanadi**	
3:00-3:30	Critiquing	Workshop 6 and Critiquing	
3:30-4:30	Formulating Research Questions **Facilitator- Adelma Topacio**	Referencing **Facilitator- Ernani Elep**	
4:30-5:00	Workshop 3	Workshop 7 and Critiquing	Closing Program

A.4 PARTICIPANTS

Male			
1.Mark Joseph Villanueva	Humayao ES	7. Joel Fababaer	New Era NHS
2.Adrin Paje	San Miguel ES	8.Roygvib Montaño	New Era NHS
3.Mark John Rosales	Salitran ES	9.Jeffrey Ison	New Era NHS
4.Bienvenido Ramos	Salitran ES	10.Ronald Bautista	New Era NHS
5.Reinan Seno	Saitran ES	11.Fronton Oronan	DJPR SHS
6.Charlie Barte	DWNHS	12. Vic Mora	Langkaan ES

Female			
1. Rhodora Balungkas	Z. Gaña ES	25. Arlin Rosario	Malinta ES
2 .Jamaica Joy Agojayan	Z. Gaña ES	26.Maria Gigi Jetajobe	Malinta ES
3 .Jasmin Escorido	Z. Gaña ES	27.Melody Bono	Malinta ES
4 .Keithleen Grace Espino	Z. Gaña ES	28. Rosalyn Escarcha	Malinta ES
5. Kahren Joy Casipit	Z. Gaña ES	30. Warlina Punzalan	San Miguel ES
6. Rosana Remulla	Langkaan ES	31. Melissa Lynne A. Ladisla	San Miguel ES
7. Melanie Mendiola	Langkaan ES	32. Fe T. Rosal	San Miguel ES
8. Janet Codog	Langkaan ES	33. Noriella B. Bobis	Salawag NHS
9. Milyn Galagate	Langkaan ES	34. Diana M. Aloro	Salawag NHS
10. Emily Tinambacan	R. Tirona ES	35. Jocelyn R. Borja	Salawag NHS
11.Ma. Theresa David	R. Tirona ES	36. Sara D. Villorente	Salawag NHS
12.Liezl Gabe	R. Tirona ES	37. May Hazel E. Kamantigue	Salawag NHS
13. Jane Vallejo	R. Tirona ES	38 Jennefer Aranilla	DWNHS
14. Charito Garcia	R. Tirona ES	39.Ritz Marie Basinang	DWNHS
15. Solita Poblete	New Era ES	40.Margie Rosanto	DWNHS
16. Emelyn Creencia	New Era ES	41.Corazon Mercado	DWNHS
17. Vanessa Bumanlag	New Era ES	42.Apple Agda	New Era NHS
18. Monina Perez	New Era ES	43. Jessa Mae Caguineman	DJPR SHS
19. Melanie Dalida	New Era ES	44.Ruth Pinpin	DJPR SHS
20. Edilyn De Lima	Humayao ES	45. Esperanza Reyes	DJPR SHS
21. Nenelette Pascual	Humayao ES	46.Jenny Rue	Salitran ES

22. Madelaine Buco	Humayao ES	47. Alma Balecha	Salitran ES
23.Ivy Joy Itchon	Humayao ES	48. Elenita Gutierrez	Pintog Gubat ES
24.Mylyn Baltong	Malinta ES	49. Rosalia Soriano	DJPR SHS

B. QUALITATIVE RESEARCH TRAINING

A.1 WORKING COMMITTEE

Program and Invitation	Adelma Topacio
Certificate	Marites Salasbar
Accommodation and Restoration	Dr. Eden Dayauon
Registration	Mark Arasga
Food and Refreshment	Dr. Eden Dayauon
Documentation	Arleen Bactin
Sound System/LCD	Dr. Jomel Bulanadi and Jomar Rapatan

B.2 MATRIX of ACTIVITIES

Day 1/ May 8, 2018		
Time	**Activity/Topic**	**Speaker**
7:30 – 8:00	Registration	
8:00-9:00	Opening Program	
9:00 – 10:00	Session 1: Introduction to Qualitative Research	Eden Dayauon
10:00-10:15	**B R E A K**	
10:15 – 11:15	Session 2: How to Define Your Qualitative Research?	Adelma Topacio
11:15 – 12:15	Session 3: Choices in Designing A Qualitative Research	Marites Salasbar
12:15 – 1:00	**L U N C H B R E A K**	
1:00 – 2:00	Session 4: Workshop- Deciding Upon A Methodology	Marites Salasbar
2: 00 – 3:00	Session 5; Data Collection Methods and Types of Data in Qualitative Research	Jomar Rapatan
3:00 -3:15	**B R E A K**	
3: 15 – 4:15	Session 6: Workshop- Conducting a Focus Group Discussion (with emphasis on ethics) Record Data and Develop your own transcribing language	Jomar Rapatan
4: 15 – 4:30	**Wrapping-up the day**	
Day 2/ May 9, 2018		
7:30 – 8:00	Management of Learning **(MOL)**	
8:00-9:00	Session 7: Analyzing Qualitative Data Overview of the analytics phases (Compiling, Disassembling, Reassembling, Interpreting, and concluding	Adelma Topacio and Jeffrey Lucero
9:00 – 10:00	Session 8: Workshop- Analyzing Qualitative Data I (Compiling, disassembling, reassembling)	Adelma Topacio and Jeffrey Lucero
10:00-10:15	**B R E A K**	
10:15 – 12:15	Session 9: Workshop- Analyzing Qualitative Data II (Interpreting and concluding) Analytical framework	Facilitators
12:15 – 1:00	**L U N C H B R E A K**	
1:00 – 3:00	Session 10: Write shop Making a qualitative research proposal	Facilitators
3:00 -3:15	**B R E A K**	
3: 15 – 4:30	Continuation Session 10	Facilitators
Day 3 /May 10, 2018		
7:30 – 8:00	Management of Learning (MOL)	

8:00-10:00	Parallel Presentation and Critiquing of Individual Outputs	Facilitators
10:00-10:15	**B R E A K**	
10:15 – 12:15	Continuation Parallel Presentation and Critiquing of Individual Outputs	Facilitators
12:15 – 1:00	**L U N C H B R E A K**	
1:00 – 3:00	Continuation Parallel Presentation and Critiquing of Individual Outputs	Facilitators
3:00 -3:15	**B R E A K**	
3:15-4:00	Closing Program	

B.3 PARTICIPANTS

Group 1	**Group 2**	**Group 3**	**Group 4**	**Group 5**
DIHS R. Condeza A. Macatangay D. Marcos **DNNHS** P. Ortega M. Arasga	**DES** M. Macalinao D. Phi I. Javelosa **FEB** M. Roxas N. Palmero	**DEIHS** J. Gabriel G. Ebit A. Yumang **DNNHS** C. Mabini **FEB** A. Bactin	**SAN NICOLAS** E. Dionada M. Masagnay R. King **CIHS** M. Del Carmen R. Ambion	**CIHS** L. Fernandez **BAUTISTA** J. Bulanadi M. Bulanadi Lyka Balanac
Facilitator **Eden Dayauon**	Facilitator **Marites Salasbar**	Facilitator **Jomar Rapatan**	Facilitator **Adelma Topacio**	Facilitator **Jeffrey Lucero**