

**DATE:** January 25, 2020

**SUBJECT:** Extended Student Travel for Sample High School Career and Technical Students to Compete in the SkillsUSA State Competition at UTSA in San Antonio, TX on February 9 & 10, 2020

**RATIONALE/NEED:** The students will be given an opportunity to gain valuable experience in their field of interest. In addition, it builds and reinforces self-confidence and interpersonal skills.

**RECOMMENDATIONS:** Administration recommends approval.

**COST:**

**BUDGET SOURCE:** Local CTE Budget

**RELATED INFORMATION INCLUDED:** See attached information, Student List, Agenda and Itinerary

\*\*\*\*\*

**INITIATED BY:** \_\_\_\_\_

**REVIEWED BY:**  
\_\_\_\_\_  
Jorge Flores, Career and Technical Director  
\_\_\_\_\_  
Veronica Chavez, Executive Director for CCMR  
\_\_\_\_\_  
Melinda Flores, Executive Director for High Schools  
\_\_\_\_\_  
Martin Munoz, Asst. Supt. for Curriculum and Instruction

**SUPERINTENDENT'S APPROVAL:** \_\_\_\_\_